



UCLG Retreat & Campus 2024

What do you need to know? Information note for participants

We look forward to welcoming you to our **2024 Annual Retreat and Campus!**

Under the theme **Acting for the Future of Humanity: The Power that Unites Us**, this edition is conceived for participation in person. Online participation will be reserved for special guests and specific plenary segments.

The UCLG Retreat is meant as an interactive exercise that aims at maximizing exchange opportunities and fostering forward-looking conversations. In order to enjoy the full experience, we recommend to bring your tablet, laptop or phone with you. Interaction in social media is encouraged!

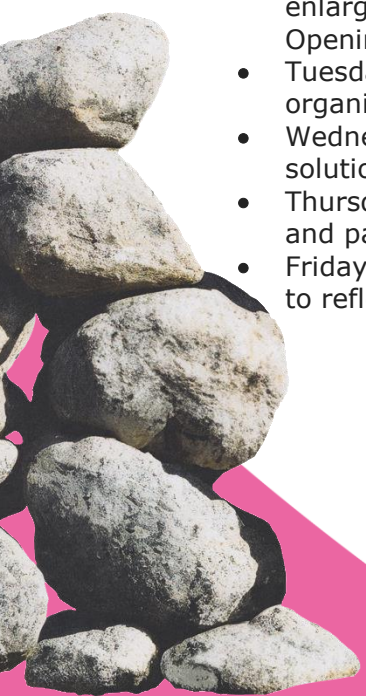
Networking is a key aspect of our gathering. While the programme will be non-stop (except for the lunch break), you are very much invited to help yourself to a hot drink right outside the main room, hold side meetings or connect with other delegates in adjacent spaces within the venue.

Please [register](#) by **15 February** at the latest.

A quick look throughout the week

As in previous occasions, every day will be devoted to a different aspect of our work and aims at different parts of the network:

- Monday 19 afternoon: **Presidency day**, starting with a closed meeting of the enlarged Presidency of UCLG (by invitation only) and followed by the official Opening Plenary of the Retreat
- Tuesday 20: **Global Taskforce day**, in the presence of our partners from sister organizations
- Wednesday 21: **Factory of the Future**, to exchange views, envision innovative solutions and build concrete collective actions to deliver on the agenda of UCLG.
- Thursday 22: **UCLG Facilities**, a new set of tools gathering learning, knowledge and partnerships, with the capacity to implement, exchange and measure impact.
- Friday 23: **The Power of We**, where the different parts of the network will be able to reflect on their roles and tools.





How to prepare before the meetings

[The Pact for the Future](#), adopted in our World Congress in Daejeon, will play an essential role in the discussions and debates all along the week. In case that you have not done so already, we invite you to read it and get a grasp of its main principles.

The [UCLGMeets platform](#) is the virtual go-to space where our community can gather. You will be able to check the interactive programme and find all resources, links and materials that may be useful during the week.

The event will be mostly **paperless**. Use your phones and tablets to consult the documents beforehand and print as little as possible. There will be NO printing facilities in the venue.

Logistics for the UCLG Annual Retreat and Campus 2024

Venue

The Venue of the UCLG Retreat this year will be the Catalonia Barcelona Plaza Hotel:

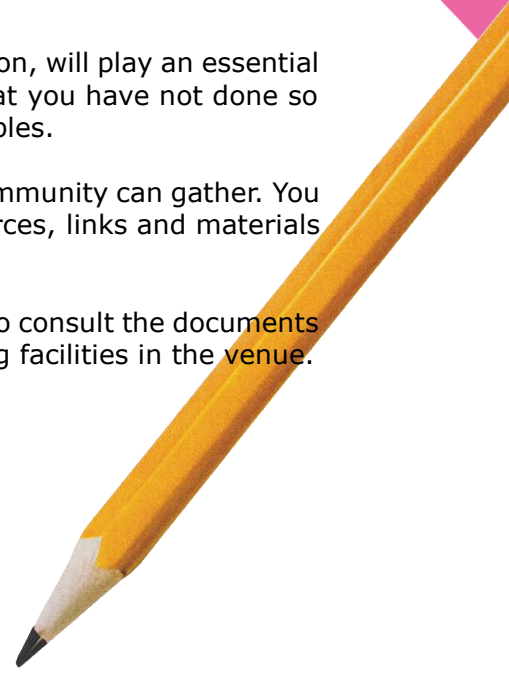
Catalonia Barcelona Plaza Hotel

Plaça d'Espanya, 8
08014 Barcelona

Location

The venue is located in a rather scenic location in Barcelona. The surrounding area is very well served in terms of restaurants and attractions. Some of the highlights are the iconic twin Venetian towers, the Magic Fountain and the Arenas, an ancient bullring rebuilt into a shopping mall. The Royal Palace stands regally at the opposite end of Avinguda Maria Cristina, and houses the MNAC (Catalonia Art Museum). Other important museums nearby are the Poble Espanyol, the Mies van der Rohe Pavilion, CaixaForum or the Miró Foundation. Additionally, you will find many restaurants on Avinguda Paral·lel.

Plaça d'Espanya is one of the main transportation hubs in the city, with 3 metro lines and a dozen bus lines. It is also the first stop of the official bus shuttle ([Aerobus](#)) from both terminals of Barcelona airport, and the main railway station (Barcelona Sants) is only two metro stations away.





Accommodation

Please note that the World Secretariat has blocked a limited number of rooms at the Catalonia Barcelona Plaza Hotel.

In order to book rooms at the hotel, please send an email to the address plaza.reservas@cataloniahotels.com and identify yourself as a member of the UCLG Retreat delegation in order to be applied the negotiated rate of 120€ per night (single occupancy). Please note that you will need your credit card details in order to secure your booking. Additionally, there will be no shuttle service from the airport to the hotel.

Additionally, we would like to warn you that the week after our Retreat, a major telecommunications Congress will take place in Barcelona, which may cause lack of vacancies and a remarkable increase in hotel rates in the whole city of Barcelona and its metropolitan area. Please bear this information in mind should you be interested in extending your stay.

Lunch

Lunch will be served at the venue from Tuesday to Thursday, available to all participants.

Interpretation

Interpretation will be available in English, French and Spanish¹ throughout the whole week. As in previous occasions, it will be managed remotely, which means that the interpreters will not be in the space where the meetings are being held. **We cannot have additional booths or include languages remotely during sessions.** If you have any doubts about this, please contact the World Secretariat.

Entry requirements

Please confirm that you comply with all entry requirements (passport, visa...) before boarding your transport to Barcelona. Please visit [this website](#) for further information.

We hope to see you soon. Building on the experience of our previous meetings, we hope you will enjoy this edition's experience and we will make sure this 2024 Retreat is a resounding success for all!

Do not hesitate to contact the World Secretariat should you have any questions or suggestions.

See you very soon in Barcelona!

¹ Additional languages may be considered for some of the sessions. Please write to the World Secretariat as soon as possible to finalize all necessary arrangements. The final languages available for each session will be indicated directly on UCLGMeets.